

#### YEARLY STATUS REPORT - 2021-2022

#### Part A

#### **Data of the Institution**

1. Name of the Institution ARMY INSTITUTE OF MANAGEMENT AND

TECHNOLOGY GREATER NOIDA

• Name of the Head of the institution Dr. Jayanta Kumar Sahu

• Designation DIRECTOR

• Does the institution function from its own Yes

campus?

• Phone no./Alternate phone no. 0120-2343501

• Mobile no 9493618396

• Registered e-mail naac@aimt.ac.in

• Alternate e-mail director@aimt.ac.in

• Address Plot M1 , Pocket P5 Greater Noida

• City/Town Greater Noida

• State/UT Uttar pradesh

• Pin Code 201315

2.Institutional status

• Affiliated /Constituent Affiliated

• Type of Institution Co-education

• Location Urban

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• Financial Status

Self-financing

• Name of the Affiliating University Guru Gobind Singh Indraprastha

University

• Name of the IQAC Coordinator Dr. Mritunjay Kumar

• Phone No. 01202343501

• Alternate phone No. 8178263311

• Mobile 9555675255

• IQAC e-mail address naac@aimt.ac.in

• Alternate Email address registrar@aimt.ac.in

3. Website address (Web link of the AQAR

(Previous Academic Year)

https://aimt.ac.in/pdfs/agar/AQAR

2020 21.pdf

**4.**Whether Academic Calendar prepared

during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

https://aimt.ac.in/wp-content/upl
oads/2022/12/Final-Academic-

Calendar-Aug21-June-22.pdf

#### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.68	2021	23/02/2021	22/02/2026
Cycle 1	В	2.92	2015	25/06/2015	24/06/2024

#### 6.Date of Establishment of IQAC

30/09/2015

## 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest Yes NAAC guidelines

• Upload latest notification of formation of View File IOAC

#### 9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and Yes compliance to the decisions have been uploaded on the institutional website?
- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

Skill development and Capacity building through MOOCs

Promotion of Entrepreneurship and Institute Social Responsibility Activities.

Introduction of Peer Learning Program (PLP) for faculty.

Employability Enhancement Program (EEP)

IT infrastructure up-gradation.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Promotion of ISR activities	Conducted Health Camp for children in nearby government school and cleanliness drive in near by village.
Promotion of entrepreneurship cell and related activities for the students	E-Cell Organised Business plan competition and students participated in other college Bplan competition.
Initiation of sessions based on life skills and Indian scriptures.	Increase the social and ethical values among the students.
Promote the faculty for quality research publication.	Motivation towards quality publication and improvement in research work

## 13. Whether the AQAR was placed before statutory body?

Yes

• Name of the statutory body

Name	Date of meeting(s)
Chairman, Army Institute of Management & Technology	20/01/2023

#### 14. Whether institutional data submitted to AISHE

Part A				
Data of the Institution				
1.Name of the Institution	ARMY INSTITUTE OF MANAGEMENT AND TECHNOLOGY GREATER NOIDA			
Name of the Head of the institution	Dr. Jayanta Kumar Sahu			
Designation	DIRECTOR			
Does the institution function from its own campus?	Yes			
Phone no./Alternate phone no.	0120-2343501			
Mobile no	9493618396			
Registered e-mail	naac@aimt.ac.in			
Alternate e-mail	director@aimt.ac.in			
• Address	Plot M1 , Pocket P5 Greater Noida			
• City/Town	Greater Noida			
• State/UT	Uttar pradesh			
• Pin Code	201315			
2.Institutional status				
Affiliated /Constituent	Affiliated			
• Type of Institution	Co-education			
• Location	Urban			
• Financial Status	Self-financing			
Name of the Affiliating University	Guru Gobind Singh Indraprastha University			

Name of the IQAC Coordinator	Dr. Mritunjay Kumar	
• Phone No.	01202343501	
Alternate phone No.	8178263311	
• Mobile	9555675255	
IQAC e-mail address	naac@aimt.ac.in	
Alternate Email address	registrar@aimt.ac.in	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://aimt.ac.in/pdfs/aqar/AQA R 2020 21.pdf	
4. Whether Academic Calendar prepared during the year?	Yes	
• if yes, whether it is uploaded in the Institutional website Web link:	https://aimt.ac.in/wp-content/up loads/2022/12/Final-Academic- Calendar-Aug21-June-22.pdf	

#### **5.**Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.68	2021	23/02/202	22/02/202
Cycle 1	В	2.92	2015	25/06/201	24/06/202

#### 6.Date of Establishment of IQAC 30/09/2015

## 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Dep artment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul> <li>Upload latest notification of formation of IQAC</li> </ul>	View File	

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9.No. of IQAC meetings held during the year	4
<ul> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	
11.Significant contributions made by IQAC du	uring the current year (maximum five bullets)
Skill development and Capacity bu	ilding through MOOCs
Promotion of Entrepreneurship and	l Institute Social Responsibility
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## 13. Whether the AQAR was placed before statutory body?

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• Name of the statutory body

Name	Date of meeting(s)
Chairman, Army Institute of Management & Technology	20/01/2023

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	03/02/2022

#### 15. Multidisciplinary / interdisciplinary

Army Institute of Management & Technology is affiliated with GGSIP University. Army Institute of Management & Technology offers only MBA and BBA i.e Management Courses. As per GGSIPU, students can select two courses (in BBA and MBA) as per their choice from the MOOC platform (Swayam). This course may be multidisciplinary or interdisciplinary.

#### 16.Academic bank of credits (ABC):

Army Institute of Management & Technology is affiliated with GGSIP University and University is working on an Academic Bank of Credits (ABC).

#### 17.Skill development:

Army Institute of Management & Technology organizes various guest sessions. Army Institute of Management & Technology also conducts HR club activity, Marketing club activity, and Finance club activity to improve multiple skills besides our curriculum activity.

- 1) Guest Session by an Industry expert
- 2) Industrial Visit
- 3) Skill-based paper in University Curriculum.
- 4. Employment Enhancement Program (EEP)

## 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Army Institute of Management & Technology follows the dual language (Hindi as well as English) in teaching pedagogy. It improves the student's understanding of the subject matter.

- 1. MOOC Courses
- 2. Virtual Classes through MS Team
- 3. Leadership lesson from Ramayana
- 4. Thematic Appreciation Test (TAT)
- 5. Competency-Based Solution

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

GGSIPU is in the process of implementing outcome-based education across its various program and post that the same shall be implemented in MBA&BBA programs inArmy Institute of Management &Technology. However, in the past, the focus has been on outcome-oriented pedagogy and curriculum design to the extent of flexibility provided at the institute level.

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The attainment of Program Outcomes and Course Outcomes are evaluated in the following ways: -

- 1. Placement Profiling Process: Student profiling is done both at the beginning of the first year and second-year final year. For first-year students it starts right from the admission process, students are evaluated through group discussion, personal interviews, aptitude tests, and overall personality assessments followed by Psychometric profiling. Again, student profiling is done at the commencement of the final year to identify weak students.
- 2. Summer Internship Feedback- Summer internship feedback in the standard format is filled out by the industry mentor at the end of the project and mailed to the faculty mentor. This, in turn, enables the Institute to get an understanding of the work performed by students from an industry perspective.
- 3. Internal Evaluation- The attainment of outcomes of the program is evaluated through a continuous internal evaluation which is done through class participation, presentation, case studies, and assignments.

The COs of the program is reflected through the placement of students as well as students who take on the journey as entrepreneurs and students who proceed to higher studies. To evaluate POs and COs, feedback is taken at the time of the convocation ceremony and at the Alumni meet.

#### 20.Distance education/online education:

Not applicable.

#### **Extended Profile**

#### 1.Programme

1.1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<u>View File</u>

#### 2.Student

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2.1

#### Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<u>View File</u>

2.3

Number of outgoing/final year students during the year

File Description	Documents
Data Template	<u>View File</u>

#### 3.Academic

3.1

Number of full time teachers during the year

File Description	Documents
Data Template	<u>View File</u>

3.2

Number of sanctioned posts during the year

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Extended Profile		
1.Programme		
1.1	2	
Number of courses offered by the institution ac programs during the year	Number of courses offered by the institution across all programs during the year	
File Description	Documents	
Data Template	<u>View File</u>	
2.Student		
2.1	317	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	
2.2	180	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.3	130	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<u>View File</u>	
3.Academic		
3.1	14	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<u>View File</u>	

3.2	15	
Number of sanctioned posts during the year		

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1	9
Total number of Classrooms and Seminar halls	
4.2	263.85
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	159
Total number of computers on campus for academic purposes	

#### Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Through a well-organized process, the Institute delivers course curriculum:

- 1. Academic calendar: Colleges develop an academic calendar outlining significant dates such as the beginning and end of semesters, holidays, exams, and other events. However, the college has schedule its programmes according to the calendar provided by its affiliated university.
- 1. Subject Allotment-Faculty are assigned subjects based on their expertise.
- 2. Course Delivery Plan-Faculty develops CDP based on OBE as per NEP 2020 and GGSIPU university

- 5. Evaluation: In AIMT, students are tested via quizzes, assignments, presentations, university midterms, and end-of-term exams. When the semester is over, the faculties are responsible for submitting course completion reports for their particular disciplines.
- 6. Internship/ Project: According to university requirements, students must complete a summer internship with minor and major projects.
- 7. Stakeholder Input: The performance and complete academic information of the last academic year, as well as planned activities and initiatives for the upcoming academic year, were presented to ACAC members consisting of representatives of Industry, academia, management, faculty, and students of the Institute. This helps bridge the gap between industry and academia.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://aimt.ac.in/wp- content/uploads/2022/09/shb_26102019.pdf

## 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

AIMT follows the syllabus set by Guru Gobind Singh Indraprastha University (GGSIPU) and follows the Continuous Internal Evaluation (CIE) pattern as mentioned in the syllabus. The faculty prepares aCDPfor their teaching, and it is shared with the students.

- Academic calendar shared on Institute's website including evaluation schedules.
- The academic team briefs the students about evaluation during orientation.
- The faculty discusses the CDPduring the first class of the semester.
- Classroom bulletin boards display exam schedules.

The concerned faculty conducts Continuous Internal Evaluation (CIE) throughout the semester and shares the performance reports with the students.

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The director takes feedback on every subject, including guest sessions and visiting faculty, and requests action based on the feedback, along with a discussion of the same.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

# 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

#### 1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

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2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

22

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<u>View File</u>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

154

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution incorporates cross-cutting topics in the curriculum related to professional ethics, gender, human values, the environment, and sustainability:

**PROGRAM** 

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Subject Subject Code **MBA PROGRAM** Management Process and Organizational Behavior MS 101 Human Resource Management MS 112 Management of Training, Learning and Development MS - 229Managing Industrial Relations MS - 231Talent Management MS - 233Corporate Social Responsibility, Human Values & Ethics MS 204 Leadership and Teamwork in Blended Organizations MS - 224People Analytics MS -226 Managing Diversity and Inclusion MS -228 International Human Resource & Cross Cultural Management

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MS -242
PROGRAM
Subject
Subject Code
BBA
Management Process and Organizational Behaviour
BBA 101
Human Resource Management
BBA 205
NSS/NCC/NSO
BBA 215
Environmental Studies
BBA 217
Corporate Governance, Ethics & Social Responsibility of Business
BBA 206
Environment and Sustainability: Environmental Education is a compulsory course for UG students to sensitize the students towards critical environmental concerns.
Gender sensitivity: The Institute departments also ensure nurturing gender equality among the students through their speeches and action.
Human values and Professional Ethics: The Institute goes above and above in teaching the principles that are listed in the curriculum to help the next generation of our country develop morally, socially, spiritually, and academically.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Institutional Data in Prescribed Format	<u>View File</u>

#### 1.3.3 - Number of students undertaking project work/field work/ internships

#### 412

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

#### 1.4 - Feedback System

## **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the**

A. All of the above

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#### institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://aimt.ac.in/pdfs/agar-2021-22/1.4.  1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	<u>View File</u>

## **1.4.2 - Feedback process of the Institution** may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://aimt.ac.in/pdfs/agar-2021-22/1.4. 2.pdf

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

158

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

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#### 158

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

## 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute has a mechanism through which the differential requirements of student population are analysed soon after admission by preparing student profilewhich include details like academic, special talents, and abilities of the students to help the mentors to identify differential requirements of the students.

#### Slow learners

- Remedial classes are conducted for these students.
- Additional reading material are made available to increase their understanding of the subject.
- E-links are also suggested to the students to help them gain an in-depth knowledge of the subject.
- Bilingual explanations and discussions are done.
- Assignments are given and evaluated on a regular basis.

#### Advanced Learners

- Students are encouraged to participate in inter college competitions.
- Students actively participate as members of Academic & Corporate Advisory Council (ACAC), Institute Management Committee (IMC), Internal Quality Assurance Council (IQAC) and in various other administrative and academic committee.

- Students are given recognition for their achievements in terms of cash awards, medals, appreciation certificates and scholarships.
- Students are motivated to secure rank and distinction in university examinations.
- SHURUVAAT TALKS is an initiative by a group of advanced learners, wherein they prepare slow learners to achieve academic and confidence in public speaking.

File Description	Documents
Paste link for additional information	https://aimt.ac.in/student-hand-book/
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
317	16

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute follows student-centric methods to enhance student involvement

#### Experiential Learning

- B-Plan competition conducted to encourage our budding entrepreneurs.
- National Entrepreneurship Network (NEN) NextGen Program by Wadhwani Foundation was organized to assist the students in reinforcing their entrepreneurial motives and attaining competencies and skills which are essential for performing

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an entrepreneurial role successfully.

- Every student underwent a Minor Project, Summer Training project & Project Dissertation.
- Industrial Visits were organized to provide students with an insight into the corporate world.

#### Participative Learning

- Guest lectures/seminars were organized to encourage and motivate students to become participative agents and not just passive recipients of knowledge.
- Newsletters and Magazines were published to nurture student's creativity and other skills.
- Group discussions were conducted in many of the subjects
- Annual Cultural and Sports Fest were organized to facilitate students to work in unison and this eventually develops a sense of responsibility.
- Club activities were conducted to create students's interest and makes them active in the subject.
- Post Budget Panel Discussion on Union Budget were conducted

#### Problem Solving Methodologies

- Efficient subject delivery to the students by adopting role plays.
- Case studies & real world senarios are used to horn and delvelop logical and critical thinking amongst students.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	
	https://aimt.ac.in/events/

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Education around the world is experiencing major paradigm shift in educational practices of teaching and learning under the umbrella of ICT enabled learning environment. Seminars, workshops, panel discussions, and guest lectures on the new developments in the core subjects are organized and conducted by students under the supervision of faculty for effective teaching and learning. For smooth conduction of lectures and discussion, AIMT has a fully airconditioned seminar hall equipped with multimedia facilities using ICT tools for such activities. The classrooms in AIMT are ICT enabled and have Wi-Fi, LCD projector, CPU/Laptop, Pointer, Smart Board, Digital Pad, Screen, and Public Address System. The faculty in AIMT use Interactive Video Lectures, PowerPoint Presentations, e-Notes in pdf or Doc Format, Scanned Notes & Images, e-content-Webinar, NPTEL, Google scholar, Google suite, EBSCOhost, YouTube, Ebooks, E-journals, PPT, online course material, MOOCs & Simulation etc.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching- learning process	<u>View File</u>

#### ${\bf 2.3.3}$ - Ratio of mentor to students for a cademic and other related issues (Data for the latest completed a cademic year )

2.3.3.1 - Number of mentors	
14	

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File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

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#### 75

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

AIMT is affiliated to Guru Gobind Singh Indraprastha University (GGSIP University), the rules and regulations for evaluation process are laid down by the University and are informed to students accordingly.

#### Communication of Assessment Criteria

- Academic Calendar of the Institute is prepared based on university guidelines and displayed on the website to ensure communication to all the stakeholders.
- Faculty members discuss their respective subject(s)Course Delivery Plan (CDP) with the students.
- Students are briefed in orientation programmes by the Director, Academic Head and Faculty about Academic Programme & internal assessment.

#### Process of evaluation

The Institute has an Exam Cell to conduct and organize the internal exam which is headed by one of the faculty. The date Sheet is shared with students through mail and displayed on respective notice boards.

The Institute follows the evaluation pattern as specified by GGSIP University. After the successful conduct of Internal exam, each faculty evaluates the answer sheets thereafter discusses the same while showing corrected answer sheets to the students. Internal marks are divided into various assessment parameters which includes mid-term exam, assignments & discussion etc.

After the completion of syllabus, internal marks are submitted to exam cell and shared with students.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	https://aimt.ac.in/wp-content/uploads/202 3/01/SOP-for-Coduct-of-Examinations- Evaluation.pdf

#### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, timebound and efficient

The students having grievances are encouraged to put their grievances in writing and submit to the exam cell after endorsement by subject faculty. The cell acts upon the case and provides the solution to their problem after discussing it with Director/Registrar.

The cases are attended promptly on receipt of written grievances from the students. The cell convenes a meeting to review the case, prepares a report, and takes guidance from Director and Registrar, AIMT. The decision given by Exam Cell is communicated to students through proper channel.

The Internal exam scheduleis prepared and disseminated to all as per the Academic Calendar. The corrected answer sheets of students are shown to themand any grievance is redressed accordingly. The marks obtained by the students in internal exams are shared with students. Continuous internal evaluation of students is ensuredwhich includes regularity, performance and promptness in submitting the assignments/projects. For the quality of minor projects, Internship & project dissertation, plag check is done and subsequently evaluation is done by an Internal panel members comprising of minimum two faculty members including mentor/ project guide of student.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

#### 2.6 - Student Performance and Learning Outcomes

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2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

For MBA 17, BBA 01 and BBA 02Batches: Since there is no formal structure of PO & CO mapping by University, attainment of POCO was done through placements, internships and minor projects.

For MBA18 & BBA 03 Batches: The institution is an affiliated college and the CO & PO implementation fully controlled by the affiliating university and presently university isin process of implementing it. Accordingly, the institution will also implement the CO & PO as implemented by affiliating university.

We follow outcome-based learning, which is stated in the course delivery plan. Each unit of the course has a defined outcome, which is mentioned in CDP. Course outcomes are duly informed to the students by faculty at the beginning of session.

Program outcomes and Course outcomes are displayed on AIMT website for dissemination to all stakeholders.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://aimt.ac.in/wp- content/uploads/2022/11/pomba16042020.pdf
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Program Outcomes and Course Outcomes are evaluated in the following ways: -

1.Placement Profiling Process: Student profiling is done both at the beginning of first year and second year final year. For the first-year students it starts right from the admission process, students are evaluated through group discussion, personal interview, aptitude test and overall personality assessment followed by Psychometric profiling. Again, student profiling is done at the commencement of final year to identify weak students.

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- 2.Summer Internship Feedback- Summer internshipfeedback in the standard format is filled byindustry mentor at the end of project and mailed to the faculty mentor. This, in turn, enables the Institute to get an understanding of the work performed by student from industry's perspective.
- 3. Internal Evaluation- The attainment of outcomes of the program are evaluated through a continuous internal evaluation which is done through class participation, presentation, case studies and assignments.

The COs of the program are reflected through the placement of students as well as students who take on the journey as entrepreneurs and students who proceed for higher studies. To evaluate POs and COs, feedback is taken at the time of convocation ceremony and at Alumni meet.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://aimt.ac.in/placement-brochure/

#### 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

130

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://aimt.ac.in/mba-program-university- result/

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

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https://aimt.ac.in/pdfs/agar-2021-22/2.7.1%20Student%20Satisfaction%20Survey.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

- 3.1.2 Number of teachers recognized as research guides (latest completed academic year)
- 3.1.2.1 Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

- 3.1.3 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	https://indiangolfunion.org/

#### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

AIMT incentivizes and supports the faculty

members and students for quality work in their respective areas of

expertise to boost learning and growth. Necessary infrastructure and financial support are provided to themfor the promotion of research and related activities.

#### 1. Research Cell

The Institute has a cell to create a conducive environment for research and innovation.

- a. Provide opportunities for participation in workshops, seminars, MOOCS, FDPs and SDPs.
- b. Providing necessary guidance to students for research.
- 2. Research as key components of faculty appraisal
- 3. E-Cell

To inculcate the entrepreneurial spirit amongst the students, AIMT has an active E- Cell, which provides a platform

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to

bring out innovative ideas by conducting activities,

seminars, promoting participation in inter-Institute B-Plan

competitions, and through various entrepreneurial development

programs in association with government and non-government bodies (NSIC and Govt. Institute of Medical Sciences, Greater Noida).

4. Conducting Seminar & Conference

AIMT regularly conducts various Seminars and Conferences across different functional/

sectoral areas of management.

5. Knowledge Management System

AIMT has created a knowledge management portal on the Institute the website which serves as a common platform for the transfer of

knowledge beyond classroom teaching.

6. Peer Learning Program for faculty members

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://aimt.ac.in/research-main-page/

- 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year
- 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://aimt.ac.in/research-main-page/
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

## 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

## 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

- 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year
- 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

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#### 12

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Army Institute of Management and Technology lives by its foundation of knowledge, values, and character. The focus on contributing towards the growth of the community is no less focused than imparting quality education. In an effort to reach out to society and strive to make a difference, AIMT conducted a number of activities to sensitize the students towards givingback to nature and society.

- 1. AIMTians in National Service Scheme (NSS) under the aegis of GGSIP University works on fostering the spirit of service towards society and the Nation amongst the students through various community outreach programs as notified by the Government of India.
- 2. A free Medical Health Check-up camp was organized by the ISR team at AIMT in collaboration with Yatharth Hospital, Greater Noida. The camp was organized on December 20, 2021, at Golden Public School premises, Chuharpur Kadar between 11:00 A.M. to 03:00 P.M. The school children of classes I to XII underwent primary health check-ups.
- 3. AIMT organized a session for staff and faculty on topics.
  \_Green Campus initiative and Green Audit. The session was
  conducted on 30 Dec. 2021. The session was taken by Dr. Tuneera
  Bhadauria, Firoz Gandhi PG College, Barely
- 4. "Braveheart The ISR (Institutional Social Responsibility) Club" of the Army Institute of Management & Technology conducted a cleanliness drive on 17th June 2022 at Prathmik Vidyalaya of Chuhadpur Khadir village, Greater Noida, U.P. The purpose of the drive was to raise awareness about the importance of cleanliness and to inculcate good hygienic habits.

File Description	Documents
Paste link for additional information	https://aimt.ac.in/events-2021-22/
Upload any additional information	<u>View File</u>

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

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## 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

418

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

- 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year
- 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

- 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year
- 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

### INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

This Institute runs two regular courses i.e. two-year MBA programme with an intake of 120 students recognized by AICTE and three-year BBA Programme with an intake of 60 students approved by Guru Gobind Singh Indraprastha University, New Delhi. As per the requirements of statutory bodies, AIMT has the requisite number of classrooms for MBA and BBA Programme. Each class room is fully air-conditioned and has ICT enabled learning facility like smart boards, wi-fi and audio-visual systems. The class rooms have proper lighting and ventilation with regular upkeep of hygiene. Classrooms have ergonomic furniture for students. AIMT has a state-of-the-art seminar hall of seating capacity of approx. 250 students with AC, Projector and PA system wherein seminars, workshops, conferences and conclaves are conducted on a regular basis. AIMT has 03 Computer Labs and each lab is equipped with 32, 30 and 40 PCs respectively with latest configuration and connected through LAN, centrally controlled by 03 servers, wi-fi facility with 100Mbps leased line. Each faculty and staff are also provided with latest configuration of PCs with wi-fi facility in their respective office rooms/cabins. AIMT Library is having a fully automated Library Management System i.e. Koha version 16.06.00.023. Library has a rich set of text books, reference books, International and National journals, Magazines, Newspapers and digital library facility is having 10 Multimedia PCs with EBSCO Host Business Source Elite, DELNET, Web OPAC, and Drillbit(Anti Plagiarism) software for checking research works conducted by the faculty and students on various contemporary topics.

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File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://aimt.ac.in/facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Most of our students are very agile in sports and cultural activities. They are torch bearers of the rich cultural legacy from the fraternity of armed forces of our country. During this pandemic, Online vibrant cultural programmes were presented by them under the guidance and supervision of faculty mentors, on various occasions like Teacher's Day celebration, AIMT Foundation Day celebration, Festival celebrations, International Women's Day and so on. We are having various clubs like Entrepreneurship Club-Uddhyami, Marketing Club- Genym, Finance Club- Bullianz, IT Club- Phoenix and HR Club- Zenith. Inter House or Inter Club competitions like B-Plan Competitions, Debate, Quiz, and Extempore activities were conducted on a regular basis which provides a platform to our students to showcase their talents. Students were awarded many prizes for their accomplishments. A well-equipped gymnasium with modern fitness gadgets has been set up in the facility block where faculty and staff can train for holistic development of their body and mind. The Institute has dedicated Sports grounds for outdoor games like, Football, Basketball, Volleyball, Badminton, Cricket and indoor games like Table Tennis, Carrom, Chess, etc. Our students used to take active participationin various intrainstitute and inter-institute levels sports activitieslike, Basketball , Football, Volleyball, Army Institute Premiere League (AIPL), Army Welfare Education Sociey (AWES) Youth Fest, GGSIP University Sports Meet, etc. Institute has also celebrated International Yoga day on 21 Jun at AIMT yoga lawn.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://aimt.ac.in/facilities/

# 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

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### 9

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://aimt.ac.in/naac-aqar-iqac/geo-tag ged-photos-of-classrooms-and-seminar- hall-2021-22/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

# 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

# **4.1.4.1** - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

### 95.87

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

# 4.2 - Library as a Learning Resource

# 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Army Institute of Management & Technology library is having a full featured open source Integrated Library System (ILS) i.e Koha. All the stakeholders of library are benefitted by using this automated library system.

Features of Koha: OS independent, Web based
Interfaces, Multilingual and multi-user support, Library-Standards-Compliant, Customizable web based OPAC Circulation system, Online reservation, Full catalogue, circulation, acquisitions, library stock management. Web based OPAC, public to search the

catalogue, Print your barcode, Export and import records.

Varoius modules of Koha areOnline Public Access Catalog (OPAC), Circulation, Patron/Member Management and Cataloguing.

OPAC: Koha provides a full-functionalOnline Public Access Catalog (OPAC),OPAC users can carry out searches starting from ten fields (Keyword, Subject, Title, Class, Barcode, author, publisher, etc.). They can order the results according to several criteria. OPAC users who are logged-in members can place reservations on library items.

CIRCULATION:Borrowing a book from any branch, Returning an item at any branch, Reserving an item at any branch, Circulation rules can be defined by the library: for each member category, item category, and holding branch of the item, the duration of the loan and the maximum number of books loanable can be defined, Returning items ("checking-in") is facilitated by scanning the barcodes of the items being returned.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://aimt.ac.in/pdfs/agar-2021-22/4.2.  1_Details%20of%20Library%20Management%20S oftware_KOHA.pdf

# 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toeresources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

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# 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

# 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

### 6.30856

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

# 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

### 4.2.4.1 - Number of teachers and students using library per day over last one year

33

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

### 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

AIMT has 03 Computer Labs and each lab is equipped with 32, 30 and 40 PCs respectively with latest configuration and connected through LAN, centrally controlled by 03servers, wi-fi facility with 100 Mbps leased line. Each faculty and staff are also provided latest configuration PCs with wi-fi facility in their respective office rooms/cabins.A dedicated new Server was procured for Library Management Sysetem i.e. KOHA Linux based. Wi-fi upgradation in both hostels, Library and Academic Blockarebeing done with latest Unifi LRRouters. 07 new HP Desktop Computers have been procured withlatest configuration for classrooms. A new HP i5 Laptop has been procured for website upgradation. IP based CCTV cameras are installed at various strategic locations of the Institute for real-time monitoring and surveillance. Three Smart Boards are being installed in

three new classrooms. Seminar Hall PA systems have been upgraded with wireless and collar mics.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

# **4.3.2 - Number of Computers**

172

File Description	Documents
Upload any additional information	<u>View File</u>
List of Computers	<u>View File</u>

# **4.3.3** - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

# 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

263.85

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

We have 8 classrooms , 3 computer labs ,1 seminar hall and 1 fully equiped library.

Institution has a). Dance Blood Cell (DBC) b) Football ground 01 Area 6852.987sqm. c)Badminton ground01 Area 1095.284sqm d) Vollyball ground 01 Area 787.500sqm e) Basketball ground 01 Area 2029.184sqm. For indoor facilities institution has table tennis , carrom, boy's & girl's gym. All these facilities are timely maintained.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The institute has a dedicated Estate Management Department which is headed by the Estate Supervisor, who takes care of all facilities in the campus. He is assisted by a dedicated contingent of support staff with specialization in electrical, civil works, air conditioning, horticulture works, etc. Regular renovations in civil works, painting, air conditioning and electrical works are carried out. The campus electricity system has 100 % backup with dedicated generator sets for each sector. The open space in the Campus has been transformed in to a green campus with three/four attractive lawns including a dedicated yoga lawn.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

### STUDENT SUPPORT AND PROGRESSION

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# **5.1 - Student Support**

# **5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

# 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

# 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

# 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

14

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://aimt.ac.in/events-2021-22/
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

# 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

131

# 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

131

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

# 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

### A. All of the above

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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

# **5.2 - Student Progression**

# 5.2.1 - Number of placement of outgoing students during the year

# 5.2.1.1 - Number of outgoing students placed during the year

# 124

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

# 5.2.2 - Number of students progressing to higher education during the year

# 5.2.2.1 - Number of outgoing student progression to higher education

07

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

# 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

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### government examinations)

# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univ ersity/state/national/internation al level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are the important stakeholders of an institution so at AIMT students represent various committees. On the academic

front every year institute is regularly organising Academic and corporate advisory council meet and in this meet one boy and one girl from the senior batch represents the student community. Other than this, students are also the part of various other academic committees' viz. publication, research etc.

On the administrative area students are the part of Mess committee, Sports Committee, cultural committee etc.

### **COMMITTEES:**

The Institute encourages and promotes the involvement of students in managing the functions of the Institute. Various committeess are given as under:

- 1)Academic & Corporate Advisory Council
- 2) Discipline & Student Welfare Committee
- 3) Anti Ragging, Woman Grievances & Sexual Harassment Committee
- 4) Library Committee
- 5) Sports Committee
- 6)Cultural Committee
- 7) Research & Publication Committee
- 8)Placement Committee
- 9)Mess Committee
- 10)Alumni Cell
- 11) Entrepreneurship Cell
- 12) Horticulture & CSR Activities Cell

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File Description	Documents
Paste link for additional information	https://aimt.ac.in/student-hand-book/
Upload any additional information	<u>View File</u>

# 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

# **5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

# 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Army Institute Of Management & Technology (AIMT) is a premier B-School noted for its distinctive path in management education. We have Alumni from different programs and different batches which make this community vibrant. The members of this community have the potential to be the biggest champion for each one of us. We are into the process of registering our alumni association and it is at the advance stage.

### Alumni Cell

- (a) Composition
- (i) Chairperson: Faculty member (ii) Members: Faculty member and Student Representatives from each batch of MBA and BBA

### program

- (b) Duties
- (i) To nurture relationships with alumni and keep them connected o the institute
- (ii) Coordinating Alumni cooperation and promote programs that instills good will and pride, provides opportunities for professional growth and social interaction)
- (iii) To promote and enhance effective communications between the Institute and its alumni
- (iv) To continuously update the alumni database.

File Description	Documents
Paste link for additional information	https://aimt.ac.in/alumni/
Upload any additional information	<u>View File</u>

# **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

# GOVERNANCE, LEADERSHIP AND MANAGEMENT

# 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution:

Governance of the Institution: The Institute is governed by the Army Welfare Education Society (AWES). The prospective plan is aligned with the vision and mission of the Institute and is prepared as per the discussion held in Institute Managing Committee (IMC), Academic & Corporate Advisory Council (ACAC) and IQAC Meetings.

Decision Making Process: The faculty and other stakeholders play an important role in decision-making process. The Institute Managing Committee (IMC) is conducted every quarter. The Governing Body is formed by the Chief of Army Staff (President) and the Vice Chief of the Army Staff is nominated as the Vice President. The General-Officer Commanding, HQ Delhi Area is the Patron of the Institute &Chief of Staff, HQ Delhi Area is the Chairman of the Institute.

Important updates of 2021-22:

- Academic Meet of Professional College was held on 12 Nov 21 to discuss the implementation of NEP.
- AGs Meet conducted 09-10 March 2022
- Student Council Meeting was conducted for discussing academics and administrative issues.
- IMC Conducted on 25 May 2022.
- IMC Conducted on 22 June 2022.
- BGS HQ Delhi Area visited AIMT on 07 May 2022.

File Description	Documents
Paste link for additional information	https://aimt.ac.in/governance/
Upload any additional information	<u>View File</u>

# 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All the stakeholders i.e. students, teachers, management are part of the various committee to look after differentactivities related to academic, administrative, and others related to the Institute.

Decentralization: The Institute has Governing Body which is formed by the Chief of Army Staff (President) and the Vice Chief of the Army Staff is nominated as the Vice President. The Chief of Staff, HQ Delhi Area is the Chairman of the Institute. Faculty Representative along with students are part of the Institute Managing Committee(IMC). The college administration is headed by the Director and assisted by Registrar and nonteaching staff.

Participative Management: The Participation of students and alumni in the management is ensured through the class

representatives, Student Council Committee meetings, alumni meeting etc. which ensure an amicable relationship between the students and the administration. The Student committee identifies the issues of common interest of the students and places them before the authority through proper channels.

All the following plannings are done by the Institute Managing Committee (IMC) under the guidance of the Chairman of the Institute and other representatives from management.

- Academic & Teaching-Learning Planning
- Financial Planning
- Research & Innovation Planning
- Infrastructure Resource Planning
- Events & Annual Calendars Planning
- Industry Interaction and Placement Planning
- Faculty/Staff Resource Planning and management.

File Description	Documents
Paste link for additional information	https://aimt.ac.in/wp- content/uploads/2023/02/6.1.2.pdf
Upload any additional information	<u>View File</u>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The Institutional Strategic/Perspective plan is effectively deployed as per the norms and guidelines.

Curriculum Development: Army Institute of Management Technology is affiliated with GGSIP University, New Delhi, and follows the curriculum and syllabus prescribed by the University for all its courses.

Teaching and Learning:Learning is encouraged through Field Work, Industrial visits, summer school. Moreover, the enhancement of the learning skills of the students is done through participation in different seminars.

Research and Development:Institute has professional membership with AIMA, CII Ph.D. Chambers. Financial assistance is also provided in the form of registration fees, traveling daily allowance to faculty and students for participating in

workshops/seminars/conference/FDP at both National International Level.

Library, ICT, and Physical Infrastructure / Instrumentation: The Institute has a large library equipped with AC and Internet facilities. Books, journals, newspapers along other electronic sources are available for the student's reference and knowledge building.

Effective Human Resource Management

AIMT focuses on critical indicators of the level of industry interface and conducts the following activities:

- Alumni meet MILAAP 2021 was held in the online mode.
- Commencement of MBA-18 on 15 Nov-21 and BBA-03 on 24 Nov Commenced.
- New Course MBA Analytics proposed.
- HR Conclave, International Conferences, Seminars, Guest lectures, webinars etc.
- Mock Interview, PDP Sessions

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://aimt.ac.in/wp-content/uploads/202 3/02/6.2.1_Roll-Over-Plan-scaled.jpeg
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures adopted as per the guidelines of Army Welfare Education Society(AWES) Rule book and University Guidelines.

The Army Institute of Management & Technology, Greater Noida is governed by the Army Welfare Education Society (AWES) .The AWES was registered with the Registrar of Societies on 29 April 1983. The Three-tier command and control system has been formed for the smooth functioning of the Institute.

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- 1. Board of Governors and it's Executive Committee at Army Headquarters
- 2. Board of Administration at Headquarters Command
- 3. Managing Committee

The Board of Governors lays down policy guidelines for the management and functioning of the Institute. The Governing Body consists of the different army officers at different levels (details attached). The Board of Governors has the power to

- Formulate macro policies/new initiatives/Directions
- Strategic Management
- Guidelines on utilization of resources and funds.

The composition of the Board of Governors are as follows:

- Chief of the Army Staff: President
- Vice Chief of the Army Staff: Vice President
- General Officer Commanding-in-Chief HQ Northern Command
- Quartermaster General Engineer-in-Chief
- Managing Director, Army Welfare Education Society-Member Secretary
- The Patron and Institute Managing Committee (IMC)

For More details Please visit:https://aimt.ac.in/wp-content/uploads/2022/09/Board-of-Governors.pdf

File Description	Documents
Paste link for additional information	https://www.aimt.ac.in/pdfs/approval/AWES %20-%20Rules%20and%20Regulations%20for%20 Army%20Colleges%20&%20Institutions.pdf
Link to Organogram of the institution webpage	https://www.aimt.ac.in/pdfs/naac/organogr am_2022.pdf
Upload any additional information	<u>View File</u>

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and

A. All of the above

# **Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

## **6.3 - Faculty Empowerment Strategies**

# 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Institute has several welfare schemes for its teaching and non-teaching staff. Many staff members had availed of the benefit of such schemes in the last five years. Duty leave is given to staff members, if applicable.

The following are the welfare measures for teaching and non-teaching staff:

- 1. Employees Provident Fund as per PF rules
- 2. Group Health Insurance
- 3. Maternity Leave
- 4. Support to economically weaker staff: The economically weaker staff is given full support as per the rules of the University Norms.
- 5. Encashment of Earn leave: The encashment facilities are available to the employee as per the policy of the Institute.
- 6. Medical leave
- 7. Free Wi-Fi/internet connectivity on campus.: The campus is Wi-Fi enabled and free Wi-Fi facilities are available to all staff members.
- 8. First Aid facilities
- 9. Residential quarters for teaching and non-teaching staff: The Campus has residential facilities. The semi-furnished quarters are available for the staff members free of cost.
- 10. Duty Leave for attending Seminar/Conference
- 11. Introduction of ESI: The facilities of ESI have been provided to all eligible employees.
- 12. Salary Advance Facility(Interest Free for NTS)

- 13. Special COVID Leave
- 14. Free counseling facility

File Description	Documents
Paste link for additional information	https://aimt.ac.in/wp-content/uploads/202 3/02/6.3.1 Covid-Special-Leave.pdf
Upload any additional information	<u>View File</u>

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

# 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

# 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The Performance Appraisal System for teaching and non-teaching staff is done for the improvement in their overall Institutional performance and their achievements towards the vision and

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mission of the Institute. The Institute has a well-defined procedure for the performance appraisal system for Teaching and Non-Teaching staff. The ACR of the staff is written annually and sent to Head Quarter (HQ) for their perusal. The rule book has well-defined guidelines for the performance appraisal system of the staff.

Performance Appraisal System for Teaching Staff

The process of Feedback of faculty members is as under

Step-1: Performance Measurement

Part-A: Self-Appraisal by Faculty: Annually, every faculty is required to submit their self-appraisal form comprising various elements:?????

Part-B: Analysis of Performance of Faculty on the parameters as defined in Part-A above and remarks on strengths, weaknesses, and areas of improvement by the Director.

Step-2 Review and Recommendation on Performance Analysis

Performance Appraisal System for Non-Teaching Staff

The Annual Confidential Report (ACR) of Non-teaching staff members is prepared and comprises of the following:

- 1.Basic Information
- 2.Allocation of duties
- 3.Observations
- 4. Grading and Recommendations of an Initiating Officer.
- 5. Final Remarks by the Reviewing Officer.

Feedback of faculty is mentioned in the uploaded file.

File Description	Documents
Paste link for additional information	https://aimt.ac.in/wp-content/uploads/202 3/02/6.3.5_Non-Teaching-Staff-Performace- Policy-scaled.jpeg
Upload any additional information	<u>View File</u>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

AIMT adheres to the audit procedure as laid down in the "Yellow Book w.r.t the financial management of all colleges run by AWES. Internal Audit The account books are audited every quarter by Quarterly Audit Board ordered by HQ Delhi Area consisting of , one Army Personnel appointed by HQ and two internal members from the institute. External Audit of accounts is carried out by a Chartered Accountant firm nominated by the Managing Committee of the Institute. Apart from the above, surprise checks of Accounts may be ordered by Chairman IMC, Patron and/or Chairman Board of Administration (BOA) any time.

The account is closed at the end of each month and the balance sheet is prepared. The Reconciliation statement is prepared by the accountant every month and reflected in the columnar cash books. The Director/Registrar renders a certificate at the end of each quarter mentioning that the accounts of the college are being maintained as per the accounting procedure and rules and regulations.

The Internal and external financial audits are done as per the following ways:

- Quarterly Audit
- Annual Audit
- Surprise Check of Accounts
- Annual Statement of Accounts
- Employment of Chartered Accountant
- Settlement of Audit Objections/Observations

File Description	Documents
Paste link for additional information	https://aimt.ac.in/wp- content/uploads/2023/02/6.4.1_fin.pdf
Upload any additional information	<u>View File</u>

# 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

# 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

### 4.831700

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

# 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute has a well-defined financial policy to ensure effective and optimal utilization of funds for academic, administrative and infrastructure development purposes which in turn ultimately realizes the institute's vision and mission. Army Institute of Management & Technology (AIMT) is a premium MBA/BBA Institute in Greater Noida (NCR) near Delhi. It is established by the Army Welfare Education Society (AWES). The Institute Managing committee (IMC) approves the budget for the financial year. The Institute budget includes all the expenses which are planned, recurring and non-recurring.

The tuition fee is the main source of income. The HQ also provides some funds under GIA for different Infrastructure development. All the expenditures are managed by the IMC. The operating budget of the Institution is adequate for its day-to-day expenses and maintenance of infrastructure. The Institution makes efforts to mobilize additional financial resources for infrastructure development and other activities.

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The IMC discusses all the academics and administrative progress along with the financial health of the Institute.

The mobilization of funds is done under the following heads:

- Salary, arrears, & welfare measures
- Mandatory deposits, annual fee of statutory bodies/university, etc
- Creation and maintenance of academic infrastructure
- Purchasing of equipments and software
- Research and development

File Description	Documents
Paste link for additional information	https://aimt.ac.in/wp- content/uploads/2023/02/6.4.3_f.pdf
Upload any additional information	<u>View File</u>

# 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) was established on 30 Sep 2015. The IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes for the growth of the Institute.

Some Major Initiative taken by the IQAC are as follows:

- Placement Drive/Industrial Visits
- Workshop as per specialization
- Guest Lectures by the expert
- Conduct of Seminar/Conferences
- Business Simulation workshop
- Enhancing Teaching Learning Activities
- Managing IT infrastructure
- Utilization of Library Resources
- Orientation Programme
- Extra-Curricular Activities
- Alumni Meet
- Celebration of National festivals

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- Convocation Academic & Corporate Advisory Council meeting
- National/International Collaboration for Student Exchange Programme

Besides this IQAC also takes the following initiatives for the institutionalization of the quality culture in the Institute.

- Performance against benchmarks.
- Preparation of Perspective plan
- Preparation of Academic Calendar and formation of college committees.
- The Introduction of new programme BBA.
- IQAC conducts quarterly meetings.
- Timely submission of AQAR to NAAC.
- IQAC conducts Academic and Administrative Audit
- Collection and analysis of feedback from all the stakeholders

The decision of the IQAC is placed before the committee members for deliberation, approval, and ratification. After the approval, requisite action is taken accordingly by the concerned department.

File Description	Documents
Paste link for additional information	https://aimt.ac.in/events/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Major Incremental Initiative for teaching learning process, structures & Methodologies of operations and learning outcomes through IQAC are as follows as per NAAC Guidelines.

- Development and application of quality benchmarks/parameters for various academic and administrative activities
- Facilitating the Faculty members for the research and consultancy activities
- Feedback System
- Mentoring System: The Institute has four levels of mentorship. The system primarily aims at providing career

guidance at the individual level and then also ensuring their overall personality development.

- Employability Enhancement Programme (EEP)
- Course Delivery Plan
- Course Coverage and completion report

The Institution has implemented most of the recommendations of the Peer Team visit during the accreditation process.

- Some new NUES courses have been added and MOOC platforms are used for covering the course.
- Three functional MoU's with various industries/Institutes for on the job training, field projects, research, placement etc.
- The Classrooms have been upgraded with the use of ICT Infrastructure in teaching and learning process.
- The teaching pedagogy includes case studies, field work, industry/institutional visits, internships etc.
- The online management of data for admission, attendance record and library etc.
- Students submit online choices regarding elective courses.

File Description	Documents
Paste link for additional information	https://aimt.ac.in/wp-content/uploads/202 3/02/Minutes-of-ACAC- Meeting_04-June-2022.pdf
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

### INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

AIMT has taken the following initiatives to promote Gender Equity:-

- 1. Safety and Security: To ensure safety and security in the Girls' hostel, a full-time Warden is appointed and three lady guards are also provided shift-wise at the entry point to the hostel.
- 2. Complaint/Suggestion Box: A Complaint/Suggestion box is placed in the reception area, intended to collect any suggestions or any complaints from female staff and girl students of the campus concerning any abuse or harassment.
- 3. Grievance Redressal & Sexual Harassment Committee: The Institute has several committees like Anti-ragging Committee, Internal Complaint Committee (ICC), and Grievance Redressal & Sexual Harassment Committee to monitor and address safety, security, and social issues.
- 4. MI Room: A doctor visits our campus for one hour regularly to deal with the health issues of boys and girls students.
- 5. Barbed-wire Fencing Wall Campus: The Institute is surrounded by a barbed-wire fencing wall signifies campus security.
- 6. Counseling: The Institute provides academic, stressrelated personal counseling and guidance to male and female students in mentor-mentee meetings regularly monitored by the mentors appointed to students (mentees).
- 7. Awareness Program and Guest Sessions

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File Description	Documents
Annual gender sensitization action plan	https://aimt.ac.in/pdfs/agar-2021-22/c-7/ 7.1.1%20Gender%20Sensitization%20Action%2 Oplan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste generated and managed in the campus is segregated into the following types: Solid Waste Management: For the collection of regular solid waste, garbage bins are kept at different places on campus. The waste is separated into biodegradable and plastics. The bio-degradable waste is used in the vermicomposting pit and non-degradable waste is collected by Greater Noida Development Authority, Greater Noida for disposal and recycling.

Liquid Waste Management: Liquid waste from sanitation is let into the appropriate drainage system provided by the municipality. Trees and lawns are maintained with water drips and sprinklers to avoid water wastage. The Institute is located within the jurisdiction of the Greater Noida Authority and the Authority as such is taking care of fresh water and sewage management. The Institute has accordingly created infrastructure

and the waste is pumped into sewage lines of the Greater Noida Authority.

E-Waste Management: E-waste is very minimal as the students are not encouraged to use CDs and other temporary e-resources. Most of the information is shared through email and hence the e-waste is very negligible to manage. The unserviceable electronic waste and computer accessories are auctioned to licensed purchasers for recycling. All hard disks are destroyed before auctioning and then scrap is handed over for disposal. Students are also educated by lectures on e-disposal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<u>View File</u>

- 7.1.4 Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus
- A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

- 7.1.5.1 The institutional initiatives for greening the campus are as follows:
- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

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File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	No File Uploaded

# 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

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File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The students of AIMT are from pan India with diverse background, hence encouraging all types of cultural, regional, and linguistic diversity. The students enrolled in the college are already endowed with strong character traits and well-developed communication skills owing to their Army background. Efforts have been made by the institution for providing a healthy environment promoting harmony and tolerance among the students. Right from the enrollment, there is no business as the enrollment is purely transparent and is merit-based. Moreover, AIMTprovides equal opportunities to the students in various activities conducted throughout the session irrespective of their caste, creed, religion, and region. Different sports and cultural activities are organized inside the college to promote harmony towards each other. We celebrate important days like Women's Day and Yoga Day along with festivals like New year Celebration, Lohri, Eid, Holi, Janmashtami, Navratri, and Deepawali. This establishes positive interaction among people of different races and cultural backgrounds. There are different grievance redressal cells in the institute like the Student grievance redressal cell, Women grievance redressal cell, and Anti-ragging cell which deal with grievances without considering anyone's racial or cultural background.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

# 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute has organized lectures on Constitution day, where the importance of the Indian constitution was explained to all students and staff. It was also explained that the Indian Constitution provides some fundamental rights to all citizens but sometimes each citizen has some duties and responsibilities towards nation-building. To generate effective values amongst the students and employees of the Institution towards constitutional obligations: values, rights, duties, and responsibilities of citizens. AIMT also organizes national functions like Republic Day and Independence Day during which lectures, drama, street plays, etc. are organized. AIMT issued a code of conduct to students and staff. There are separate codes of conduct for the students and the staff.

The following activities are conducted by the institution for inculcating values for being responsible citizens as reflected in the Constitution of India:

Independence Day celebration on 15 August to mark the beginning of an era of deliverance from the clutches of British Colonialism.

Teachers Day on 5 September as a symbol of tribute and honour to the contribution made by teachers to the society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://aimt.ac.in/pdfs/agar-2021-22/c-7/ 7.1.9%20Activity%20Inculcate%20the%20%20v alues.pdf
Any other relevant information	Nil

# 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

### A. All of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

# 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

AIMT practices a pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Every year our institute organizes national festivals and birth/death anniversaries of great Indian personalities. Staff and students get to know the importance of national integrity in the country in general and their role.

1. Republic Day (26th January)

- 2. Kargil Vijay Diwas (26th July) It is celebrated as the anniversary of India's victory in the 1999 Kargil conflict with Pakistan.
- 3. Independence Day (15th August)
- 4. Teachers' Day (5th September)
- 5. Gandhi Jayanti (2nd October Mahatma Gandhi Birth Anniversary)
- 6. World Environment Day (5th June): Institution celebrates this day to generate awareness about environmental safety.
- 8. Festivals like Eid, Christmas, Diwali, Lohri, Ambedkar Jayanti etc. Apart from this, the students and staff are given freedom and responsibility to observe, and celebrate any other days of importance, be it leaders, events, religious festivals, or other ideologies that inspired the present or past without any fear or favor.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.2 - Best Practices

- 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
- 1. Employability Enhancement Programme (EEP)

Objectives: The Programme aims at sharpening the employability skills of the students and bridging the gap between the expectations of industry from management graduates and academic inputs given to the management students through course curriculum delivery.

Evidence of Success: The Employability Enhancement Programme has improved the success rate of the students in the final placement interviews to an appreciable extent. The feedback of the

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employer about the performance of AIMT alumni also confirms that management graduates from AIMT, Gr. NOIDA have been contributing significantly to their organization's growth.

### 2. Four Level Mentorship

Objectives: The system primarily aims at providing career guidance at the individual level and then also ensuring their overall personality development.

Evidence of Success: The practice has proved to be quite useful in the overall personality development of the students (mentees) as the individual attention and guidance given by the Buddy, Faculty, Alumni, and Industry Supervisor has helped them build their strengths and overcome their weaknesses to a larger extend. The success achieved by the students of the Institute in their placement interviews and University results endorses the success of this practice

File Description	Documents
Best practices in the Institutional website	https://aimt.ac.in/pdfs/agar-2021-22/c-7/ 7.2-%20Best%20Practices.pdf
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Army Institute of Management & Technology (AIMT) is a premier Institute in Greater Noida (NCR) near Delhi. Established by the Army Welfare Education Society (AWES) in 2004 in the hi-tech city of Greater Noida. The forerunner of the Institute was the Faculty of Management Studies (FOMS), College of Materials Management (CMM), Jabalpur which was set up in the summer of 1995.AWES has so far established 130 Army Schools and 12 professional colleges. Designed to capture the increasing needs of industry for Management professionals for the benefit of the wards of Army personnel, a sprawling new campus of the Institute was constructed over an area of 15.34 acres, 41 km from Delhi.

The objectives of the Institute are

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- a) Impart value-based education in the field of management to develop the required skill sets in our participants who are already endowed with strong character traits and well-developed communication skills because of their Army background.
- b) Recruitment and retention of a strong, capable, and motivated faculty in relevant disciplines.
- c) Strong interaction with the Industry and Corporate sector to promote and exploit good placement opportunities for our participants

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

# 7.3.2 - Plan of action for the next academic year

Army Institute of Management & Technology (AIMT) s plan of action for the next academic year are

- 1. Transition to OBE according to NEP.
- 2. Introduction to new value-added courses
- a) Power BI
- b) Business Analytics
- c) Fin Tech
- d) Digital Marketing
- e) HR Analytics
- 3. FDP/MDP on Analytics
- 4. International Conference
- 5. Orientation and Induction Program for New Batch MBA -19 ( 2022-24)
- 6. Re-Orientation Program for MBA 18 (2021-23)

- 7. HR Conclave
- 8. Convocation
- 9. Sports and Cultural Activities
- 10. Industrial/Excursion Visit
- 11. Guest sessions on
- a) Life skills
- b) Area /Domain Specific sessions by industry experts
- c) Emerging and Contemporary Issues
- d) Career Opportunities.